

SYNOD OF SOUTHERN CALIFORNIA AND HAWAII
COMMISSION OF ASSEMBLY
14225 Roscoe Boulevard, Panorama City, California 91402
Saturday, June 29, 2019

CONVENE The meeting was called to order at 9:30 a.m. by Commission of Assembly Chair Susan Skoglund.

ROLL Those present, absent (A), excused (E) and those attending via the internet or telephone (T) are indicated below:

LR-Los Ranchos, PA-Pacific, RS-Riverside, SB-Santa Barbara, SD-San Diego, SF-San Fernando, SG-San Gabriel; TE- Teaching Elder, RE-Ruling Elder; SMOD-Synod Moderator, SVMOD-Synod Vice Moderator, CoAC-CoA Chair/President, SC/SE-Stated Clerk/Synod Executive

Synod Officers

RE Susan Skoglund – CoAC - RS
T TE Joshua Yee - SMOD - PA
RE Pat Niles - SVMOD - LR
TE Mark Hong – SC/SE - LR
E RE Bill Hughes – Treasurer – SB

RE Sue Currie – LR
E TE Sam Roberts – RS
RE Jim Shepard – RS
T TE Michael Wallman – SD

Diversity Members

E RE Elizabeth Hicks – PA
E RE Hagar Benitez – LR
TE David Won – PA

Presbytery Executives/Designees

T RE Sandy Thoits – SB *
E TE Ken Baker - SF
E TE Michael Mudgett - SD
TE Linda Culbertson – PA
TE Lee Ireland – RS
TE Wendy Tajima – SG
TE Forrest Claassen – LR

Ecclesiastical Chairs

E RE Martha Kadue - PA
Y RE Sharon Wakamoto – LR
E TE Sylvia Karcher – RS

Also Present

RE Fried Wilson – Synod Staff
Joanne Yi-Bortfeld – Synod Staff
TE Sunny Kang – PA Guest

Opening Prayer RE Susan Skoglund opened the meeting with a prayer and then a short reflection regarding the indigenous people of this part of Southern California.

Introductions The Chair then asked TE Lee Ireland, the new interim executive of Riverside Presbytery, to introduce himself.

REPORT OF THE STATED CLERK Stated Clerk Mark Hong presented a written report.

Quorum The Stated Clerk reported that a quorum was present, and the Chair declared that a quorum was present, a quorum being defined as 12 of the 22 members of the commission with at least 4 TE present, 4 RE present and 5 presbyteries represented.

Agenda It was VOTED to approve the agenda as presented.

Approval of Minutes It was VOTED that the minutes of the Commission of Assembly meeting of February 16, 2019 be approved as distributed.

Seating of
Corresponding
Members and
Guests It was voted to seat TE Sunny Kang – PA as a corresponding member with voice.

For Information **Report from the Synod Permanent Judicial Commission**

Rev. Lee Ireland has submitted his resignation. He has recently been elected to serve as the Temporary Presbytery Pastor for Mission and Vision by the Presbytery of Riverside.

The SPJC has had no cases thus far and there is no case forecasted.

Corporate Officers for 2019

President and Commission of Assembly Chair	RE Susan Skoglund
Stated Clerk and Corporate Secretary	TE Mark Hong
Treasurer	RE Bill Hughes
Synod Moderator	TE Joshua Yee
Synod Vice-Moderator	RE Pat Niles

Actions taken since the last Commission meeting

Restricted Funds Grant Applications from Mujeres Hispanas/Latinas Presbyterianas (\$5,500) and La Casa de San Gabriel (\$6,000) were approved by the work group on March 20, 2019 and then by the Commission of Assembly via email as of April 25, 2019 by a majority of the members with no negative votes.

A request from the Southern California Chapter of the National Caucus of Korean Presbyterian Churches (NCKPC-SC) for \$2,800 to assist with the registration fees for eight member to attend the National Conference in Orlando, FL (May 21-24, 2019) was approved. The request was approved via email as of April 25 by a majority of the members with no negative votes. The money will come from funds received from the sale of the Thousand Oaks and Antelope Korean church properties.

Dates for 2019 Meetings

Commission of Assembly: October 12 and December 14 (if necessary)
Synod Assembly: November 2 in Tustin

**TREASURER'S
REPORT**

In the absence of treasurer RE Bill Hughes, Fried Wilson presented a brief report on the Synod's financial results for 2019. The report is

provided in Attachment 1.

Discussion on the
JPIC Workgroup

TE Sunny Kang, a former chair of the Justice, Peacemaking and Integrity of Creation Work Group presented his assessment of the group. He voiced concerns about the lack of turnover in the membership among of other things.

A motion was made, seconded and carried to establish a task force to review the Synod's committee and workgroup structure and the accountability of the various groups. They are to bring a report with recommendations to the CoA meeting of October 12.

A motion was made, seconded and carried to name the following persons to the task force: TE Sunny Kang (PA), TE Wendy Tajima (SG), TE Linda Culbertson (PA), RE Pat Niles (LR), RE Sue Currie (LR), RE Sharon Wakamoto (LR) and RE Susan Skoglund (RS). Susan agreed to organize and facilitate the group's first meeting.

PARTNERING
GRANTS
WORKGROUP

TE Linda Culbertson chair of the Workgroup asked RE Jim Shepard to present the report as the request came from the Presbytery of the Pacific. This was a request to approve the Year 3 Urban Church Redevelopment Fund Grant request of \$15,000 from the First Presbyterian Church of Inglewood for their "Joshua Initiative Project". The evaluation, grant request and budget included in the minutes as Attachment 2.

Jim reported that the request had been sent to the Workgroup via email. It was unanimously agreed that this has been and continues to be a worthy project and it is recommended that the project be funded for another year.

It was VOTED to approve the grant of \$15,000 as recommended by the workgroup.

OTHER GRANT
REQUESTS

Two other grant requests had received recently that did not meet requirements of the Partnering Grants Program. These two grants are included as Attachment 3

1. Presbytery of the Pacific submitted a grant request in the amount of \$11,000 for "PastoraLab", a project developed by ISSAC (Innovative Space for Asian American Christianity). This program is designed to cultivate and anchor the pastoral identity and gifts of Asian American clergy women by providing safe, communal space of belonging for peer listening sessions and intergenerational mentor relationships.
2. The Presbyteries of San Gabriel and Pacific jointly submitted a grant proposal in the amount of \$15,000 to help fund a ¾ time Asylum Hospitality Organizer for twelve months. This person

would coordinate efforts to offer hospitality and advocacy for people fleeing violence in Central America as they await immigration court appearances in Southern California.

A motion was made and seconded to refer these two grants to the Restricted Funds Workgroup. After discussion this motion failed to pass.

A motion was then made, seconded and passed to approve the \$11,000 grant for the "PastoraLab" to be taken from the Synod's Unrestricted Reserves Account

A motion was then made, seconded and passed to approve the \$15,000 grant for the Asylum Hospitality Organizer to be taken from the several small unused restricted fund accounts designated for immigration purposed with the remainder to come from the Unrestricted Reserve Account.

VIDEO CONFERENCING PROPOSAL

Both the Synod and San Fernando Presbytery have found that video conferencing using the Zoom.com system has served them well in allowing committee members to participate in meetings without having to travel to Panorama City. However, both organizations have been having problems with the computer and monitor that are used for video conferencing in the large conference room.

San Fernando worked with Synod staff and two technology firms (ForTech and AV Planners). Proposals were received from both firms to install new audio, video and computer components in the large conference room. This would create a "ZOOM Room" with improved video and audio capabilities for meetings. The proposals were reviewed and both were deemed to be good. They differed in price by about \$2,500 so it was recommended the ForTech's proposal of \$28,939.32 be accepted. The Property and Finance Committee of San Fernando Presbytery reviewed the proposal and approved proceeding with the project.

A motion was made and seconded for the Synod to support this project by paying 75% of the cost. An amendment was made and seconded to change 75% of the cost to 50% of the cost up to \$15,000 excluding any additional electrical work that would be required.

The amendment passed and it was VOTED to approve the motion as amended. The proposal from ForTech is included as Attachment 4.

REPORT OF THE SYNOD EXECUTIVE

Mark presented a written report that is provided below.

Have attended the following meetings and gatherings

- PCCCI Board Meetings - The Board continues to work toward

selling Rancho La Scherpa to Hope Refuge and is still in the midst of defending a litigation in civil court

- 150th Anniversary Celebration of First Presbyterian Church of Santa Barbara
- JPIC meeting at St. Mark's in Newport Beach
- REPL meeting in Placentia
- GACOR gathering in San Diego
- PMA Consultation in Zephyr Point with the following leaders
 - Mid Council: Wendy Tajima, Forrest Claassen
 - Congregation: Deborah Mayhew, James Lee, Charlene Jin Lee, Joseph Shin,
 - Sylvia (and Joe) Karcher, Max (and Sarah) Butterfield, Kevin Bowers,
- Chaplaincy Consortium in Pasadena
- Preached at First Presbyterian Church Santa Barbara
- Los Ranchos Presbytery Meeting, Norwalk PC (LR), gave congratulatory remarks at Korean United Church.
- Benefits Connection Event in Grace First in Long Beach
- Healthy Pastors, Healthy Congregations workshop at Korean Good Shepherd, Rowland Heights, led by Clayton Cobb of BOP
- Attended the General Assembly of National Caucus of Korean Presbyterian Church, in Orlando, FL
- Synod Executive Meeting in Deerfield Beach, FL
- EP gatherings in San Gabriel
- Welcomed the attendees at Asian PW gathering in Geneva PC (LR)

I have been appointed by the co-Moderators of the 223rd General Assembly to serve on the Special Committee to review the Per Capita System of Funding and Financial Sustainability for the National Church

- Attended our first meeting in Fort Worth
- Visited with the Synod of Northeast to hold a Listening Session along other team members
- A team will visit and hold a Listening Session with our Synod on August 8.

The Presbytery EPs and I have planned for the Sexual Misconduct Training as follows:

Speaker: Rev. Dr. Kibbie Ruth of Kyros Ministry

Sept. 5 (Thursday) at Union Church - Los Angeles

Sept. 6 (Friday) at Shepherd's Grove - Irvine

Sept. 7 (Saturday) at Emmanuel - Thousand Oaks

The link to register will be available soon on the Synod website

Mark also reported that he had recently been contacted by Chungju Presbytery (PCK) in Korea inviting him for a visit from October 10 through 16. This presbytery had a relationship with the former Hanmi

Presbytery and now has one with our denomination's Korean churches council. He will work with Susan Skoglund to see if this visit would be possible. Linda Culbertson has also been invited.

ADJOURNMENT The meeting was closed at 12:05 a.m. with prayer by TE Joshua Yee.

Mark Hong, Stated Clerk

Fried R. Wilson, Journal Clerk

ATTACHMENT 1

FINANCIAL REPORT AS OF MAY 31, 2019

The Synod of Southern California and Hawaii
Profit & Loss (Budget vs. Actuals)
January - May 31, 2019

		YTD Actual	Total Budget	(+) Budget	%Budget Used
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Income					
50110	Investment Revenue-General Use	1,811.55	11,600.00	(9,788.45)	15.62%
52000	Per Capita				
52100	Los Ranchos (Qtr)	6,845.70	27,383.00	(20,537.30)	25.00%
52110	Pacific (Mth)	11,552.00	27,705.00	(16,153.00)	41.70%
52120	Riverside	612.02	9,177.00	(8,564.98)	6.67%
52130	San Fernando (Qtr)	3,399.31	13,597.00	(10,197.69)	25.00%
52140	San Gabriel (Mth)	6,230.00	18,690.00	(12,460.00)	33.33%
52150	Santa Barbara	2,693.96	12,871.00	(10,177.04)	20.93%
52160	San Diego (Mth)	6,284.19	30,595.00	(24,310.81)	20.54%
52990	Uncollectible PCA	-	(45,000.00)	45,000.00	0.00%
	Total Per Capita	37,617.18	95,018.00	(57,400.82)	39.59%
54000	Misc Inc	571.74	-	571.74	0.00%
 Net Asset Release from Restricted Programs					
55110	Chaplaincy	28,750.02	57,500.00	(28,749.98)	50.00%
55120	JPIC	4,653.31	12,000.00	(7,346.69)	38.78%
55130	REPL	-	30,000.00	(30,000.00)	0.00%
55140	Church Development Fund	15,496.00	15,000.00	496.00	103.31%
55150	Congregational Partnering Grant	175,250.00	-	175,250.00	0.00%
55155	KPC Grant	10,800.00	-	10,800.00	0.00%
55160	Foundation Pass Through Grant	-	57,000.00	(57,000.00)	0.00%
55170	Winter All Staff Grant	-	2,500.00	(2,500.00)	0.00%
	Total Net Asset Release from Restricted Programs	234,949.33	174,000.00	60,949.33	135.03%
 Non Program					
55570	Wilshire Properties Reserve Fund	100,000.00	324,866.00	(224,866.00)	30.78%
	Total Transfer from Other Fund	100,000.00	324,866.00	(224,866.00)	30.78%
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Total Income		374,949.80	605,484.00	(230,534.20)	61.93%
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The Synod of Southern California and Hawaii
Profit & Loss (Budget vs. Actuals)
January - May 31, 2019

		YTD Actual	Total Budget	(+) Budget	%Budget Used
Expenses					
Program Services					
61100	Justice,Peace & Integrity of Creation (JPI	3,600.00	12,000.00	(8,400.00)	30.00%
61200	Racial Ethnic Pastoral Leadership	-	30,000.00	(30,000.00)	0.00%
61300	Chaplaincy Consortium	19,166.68	57,500.00	(38,333.32)	33.33%
61400	Congregational Partnering Grants	175,250.00	-	175,250.00	
61500	Church Development	5,000.00	-	5,000.00	
61600	Missioninsite & Ciclica	35,496.00	15,000.00	20,496.00	236.64%
61700	Foundation Pass Through Grant	12,602.22	57,000.00	(44,397.78)	22.11%
61800	KPC Grant	10,800.00	-	10,800.00	
61900	Winter All Staff Grant	-	2,500.00	(2,500.00)	0.00%
Total Program Services		261,914.90	174,000.00	87,914.90	150.53%
Support Services					
62110	Salaries & Wages - Administrative	87,293.44	224,603.00	(137,309.56)	38.87%
62111	Salaries & Wages -REPL	2,875.50	6,901.00	(4,025.50)	41.67%
62120	Pension & Medical	26,201.75	69,900.00	(43,698.25)	37.48%
62130	FICA - Administrative	3,429.66	9,847.00	(6,417.34)	34.83%
62140	Workers Compensation - Administrative	991.49	2,050.00	(1,058.51)	48.37%
62150	Study Leave	-	3,000.00	(3,000.00)	0.00%
62200	Personnel Costs	1,023.40	900.00	123.40	113.71%
Total Support Services		121,815.24	317,201.00	(195,385.76)	38.40%
Operating Expenses					
62310	Office Supplies	117.31	1,500.00	(1,382.69)	7.82%
62315	Postage & Delivery	72.35	500.00	(427.65)	14.47%
62320	Communication	3,215.12	9,500.00	(6,284.88)	33.84%
62325	Equipment Maintenance	-	500.00	(500.00)	0.00%
62330	Equipment Leases	2,930.58	7,000.00	(4,069.42)	41.87%
62333	Equipment Purchased	142.34	2,000.00	(1,857.66)	7.12%
62335	Rent Expense	580.00	2,100.00	(1,520.00)	27.62%
62340	Utilities	2,140.00	6,500.00	(4,360.00)	32.92%
62345	General Liability &Property Insurance	587.00	2,200.00	(1,613.00)	26.68%
62350	Taxes, Licenses & Fees	163.55	200.00	(36.45)	81.78%
62355	Dues & Subscriptions	502.39	300.00	202.39	167.46%
62360	Mileage & Travel for Exec/SC	8,620.46	22,000.00	(13,379.54)	39.18%
Total Operating Expenses		19,071.10	54,300.00	(35,228.90)	35.12%

The Synod of Southern California and Hawaii
Profit & Loss (Budget vs. Actuals)
January - May 31, 2019

		YTD Actual	Total Budget	(+) Budget	%Budget Used
	Meeting Expenses				
62401	General & Administration	306.77	500.00	(193.23)	61.35%
62403	Commission Of Assembly	410.26	1,600.00	(1,189.74)	25.64%
62404	Work Groups	-	400.00	(400.00)	0.00%
62405	Polity & Records	-	300.00	(300.00)	0.00%
62406	Committee on Representation & N	-	300.00	(300.00)	0.00%
62407	Permanent Judicial Commission	-	1,500.00	(1,500.00)	0.00%
62409	Synod Assembly	34.16	3,000.00	(2,965.84)	1.14%
62411	Synod Moderator's Expenses	700.41	1,500.00	(799.59)	46.69%
	Meeting Expenses	1,451.60	9,100.00	(7,648.40)	15.95%
62500	Audit Fee	-	8,500.00	(8,500.00)	0.00%
62510	Legal Fees	950.00	8,000.00	(7,050.00)	11.88%
62515	Bank Charges and Fees	-	300.00	(300.00)	0.00%
	Technical Support				
62552	52 Website Maintenance	1,250.00	3,000.00	(1,750.00)	41.67%
62553	53 Computer Hardware & Software Maintenance	814.99	2,000.00	(1,185.01)	40.75%
	Total Technical Support	2,064.99	5,000.00	(2,935.01)	41.30%
	Special Program Expenses				
62750	Special Program Expenses	-	1,200.00	(1,200.00)	0.00%
62751	Presbytery of the Pacific - Reimbursement for HI Comm	1,476.52	3,500.00	(2,023.48)	42.19%
62752	Allocation to So California Christian Foru	4,999.98	10,000.00	(5,000.02)	50.00%
	Total Special Program Expenses	6,476.50	14,700.00	(8,223.50)	44.06%
62800	Training Expenses	2,140.80	14,000.00	(11,859.20)	15.29%
62810	Consulting	1,762.50	300.00	1,462.50	587.50%
62990	Miscellaneous Expenses	312.00	300.00	12.00	104.00%
	Total Support Services	156,044.73	431,701.00	(275,656.27)	36.15%
	Total Expenses	417,959.63	605,701.00	(187,741.37)	69.00%
	Net Operating Income/Loss	(43,009.83)	(217.00)	(42,792.83)	
	Net Operating Income	(43,009.83)	(217.00)	(42,792.83)	
70000	Other Restricted Revenue & Non-Budgeted Revenue				
70115	Investment Revenue-Temporary Restricted-Pooled Funds	(19,985.93)	-	(19,985.93)	
70120	Church Development	10,800.00	-	10,800.00	
	Total Other Restricted Revenue & Non-Budgeted Revenue	(9,185.93)	-	10,800.00	
80000	Fund Transfer Out			-	
80110	Chapaincy	28,750.02	-	28,750.02	
80120	JPIC	3,600.00	-	3,600.00	
80170	Wilshire Properties Reserv	100,000.00	-	100,000.00	
	Total Fund Transfer Out	132,350.02	-	132,350.02	

The Synod of Southern California and Hawaii
Fund Balance
As of March 31, 2019

	<u>Total</u>
Cash & Cash Equivalents - Chase	
10100 Chase #786622956 - General	83,041.29
10110 Chase #3380085208 - Restricted	<u>319,795.52</u>
Cash & Cash Equivalents	402,836.81
Unrestricted Investments - New Covenant Funds	
22100 Unrestricted Reserve 1075491	836,284.94
22200 Ecclesiastical Reserve 107018	27,157.21
22300 Oiko Credit 109100000069	<u>100,001.50</u>
Total Unrestricted Investments	963,443.65
Unrestricted Investments- Council Assigned New Covenant Trust	
23100 NCTC - Wilshire Reserve 506083000164	<u>4,928,503.53</u>
Total Unrestricted Investments- Council Assigned	4,928,503.53
Temporarily Restricted Investments - New Covenant Funds	
24100 Church Development Fund 1038031	3,585,011.93
24200 Southern California Foundation 1060390	213,625.26
24300 Langle Fund 1033134	26,195.34
24400 Edwards Fund 1033232	<u>22,314.72</u>
Total Temporarily Restricted Investments	3,847,147.25
Permanently Restricted Funds	
25100 Pooled Presbyterian Foundation Accounts	<u>2,810,992.37</u>
Total Permanently Restricted Funds	2,810,992.37

SYNOD OF SOUTHERN CALIFORNIA AND HAWAII
Partnering Grants Program
Grants by Presbytery
As of 03/29/2019

	<u>Totals</u>	<u>Los Ranchos</u>	<u>San Fernando</u>	<u>San Gabriel</u>	<u>Riverside</u>	<u>San Diego</u>	<u>Santa Barbara</u>	<u>Korean Min</u>	<u>Pacific</u>	<u>Remarks</u>
Initial fund allocation	2,400,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	
Additional approved fund allocation	1,200,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	
Reallocation of Hanmi Funds	-	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	(210,000.00)	30,000.00	Synod Assembly Action 5/06/2017 upon closing of Hanmi Presbytery
Sub-totals	3,600,000.00	480,000.00	480,000.00	480,000.00	480,000.00	480,000.00	480,000.00	240,000.00	480,000.00	
Grants Prior to 2016										
Paso Robles project	(300,000.00)						(300,000.00)			Released in 2005 & 2006
Taiwanese PC NCD	(20,000.00)					(20,000.00)				Fully released as of 2011
Hispanic/Multi Ethnic NCD	(75,000.00)					(75,000.00)				Supposed to be for \$150,000 at \$25,000 per year up to 2015, grant stopped in 2012
Anchor City Church NCD	(50,000.00)					(50,000.00)				Fully released as of 11/15/2016
Faith United PC	(300,000.00)		(150,000.00)	(150,000.00)						One time disbursements in 2006
Woodland Hills Transformation	(70,000.00)			(70,000.00)						Disbursed from 2005 to 2009
Valle de Antilope NCD	(80,000.00)		(80,000.00)							One time disbursement in 2008
Multicultural Youth LB NCD	(50,000.00)	(50,000.00)								Fully released in 2007
African American NCD	(90,000.00)	(90,000.00)								Fully released in 2007
Formosan NCD	(45,000.00)	(45,000.00)								Fully released in 2007
Korean 1.5/2.0 NCD	(50,000.00)	(50,000.00)								Fully released in 2007
Multicultural Ministry Downey & Grace Multicultural Growth-LB	(65,000.00)	(65,000.00)								Fully released in 2007
French Valley NCD	(26,133.67)				(26,133.67)					Portion of \$60,000 grant, program closed in 2009
First Fontana NCD	(140,000.00)				(140,000.00)					\$150,000 grant - payment started in the year 2011 up to year 2014 for total of \$140,000. Last year of funding (2015) for \$10,000 not released
1st Pres Altadena (payment #1)	(66,668.00)			(66,668.00)						Two years of three year grant was released for \$33,334 in 2013 and 2014. Last year (2015) was not released
Camarillo NCD	(150,000.00)						(150,000.00)			Fully released
Pasadena PC-Vision of Hope	(24,000.00)			(24,000.00)						5 yrs funding, \$12,000 for yrs 1 to 4, (2012 to 2015), and \$2,000 in year 2016. Only \$24,000 (years 1 & 2) was released.
Reclass to Chaplaincy Fund	(75,000.00)		(75,000.00)							This was a request from San Fernando to use a part of its allocation for Chaplaincy program
2016 Grants	-									
Boyle Heights Mission Hub	(15,000.00)	(15,000.00)								
Shower Ministry Garden Grove	(20,000.00)	(20,000.00)								
Cyclical Los Ranchos	(50,000.00)	(50,000.00)								
Anchor City Church NCD	(25,000.00)					(25,000.00)				
2017 Grants	-									
1st Inglewood	(10,000.00)								(10,000.00)	
Westminster	(7,500.00)								(7,500.00)	
Bridge at Union Church	(35,000.00)								(35,000.00)	
1st Pres Altadena (payment #2)	(16,666.00)			(16,666.00)						
2018 Grants	-									
Bridge at Union Church	(25,000.00)								(25,000.00)	
Korean Hope Church (LR)	(28,000.00)							(28,000.00)		
KIPC Artesia (LR)	(25,000.00)							(25,000.00)		
Reclass to Chaplaincy Fund	(75,000.00)		(75,000.00)							At request of San Fernando Presbytery
Confessing Korean Church (SF)	(28,625.00)							(28,625.00)		
SB Mission Fair	(5,000.00)						(5,000.00)			
Joshua Initiative	(15,000.00)								(15,000.00)	
Korean Good Shepherd (SG)	(45,000.00)							(45,000.00)		
Pasadena PC Korean Ministry (SG)	(25,000.00)							(25,000.00)		
Korean United (PA)	(20,876.00)							(20,876.00)		

SYNOD OF SOUTHERN CALIFORNIA AND HAWAII
Partnering Grants Program
Grants by Presbytery
As of 03/29/2019

	<u>Totals</u>	<u>Los Ranchos</u>	<u>San Fernando</u>	<u>San Gabriel</u>	<u>Riverside</u>	<u>San Diego</u>	<u>Santa Barbara</u>	<u>Korean Min</u>	<u>Pacific</u>	<u>Remarks</u>
Initial fund allocation	2,400,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	
Additional approved fund allocation	1,200,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	
Reallocation of Hanmi Funds	-	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	(210,000.00)	30,000.00	Synod Assembly Action 5/06/2017 upon closing of Hanmi Presbytery
Sub-totals	3,600,000.00	480,000.00	480,000.00	480,000.00	480,000.00	480,000.00	480,000.00	240,000.00	480,000.00	
2019 Grants	-									
Community Bellflower (LR)	(11,250.00)							(11,250.00)		Approved at CoA meeting February 16, 2019
Woori (LR)	(11,250.00)							(11,250.00)		Approved at CoA meeting February 16, 2019
Orange Canaan (LR)	(11,250.00)							(11,250.00)		Approved at CoA meeting February 16, 2019
Hosanna (PA)	(11,250.00)							(11,250.00)		Approved at CoA meeting February 16, 2019
Korean Honolulu (PA)	(11,250.00)							(11,250.00)		Approved at CoA meeting February 16, 2019
Korean United (SD)	(11,250.00)							(11,250.00)		Approved at CoA meeting February 16, 2019
Korean United (SD)	(13,750.00)					(13,750.00)				Approved at CoA meeting February 16, 2019 pending approval by SD
Faith PC (PA)	(24,000.00)								(24,000.00)	Approved at CoA meeting February 16, 2019
Bethesda PC (PA)	(10,000.00)								(10,000.00)	Approved at CoA meeting February 16, 2019
Westminster PC (PA)	(10,000.00)								(10,000.00)	Approved at CoA meeting February 16, 2019
Ebenezer Church (SD)	(50,000.00)					(50,000.00)				Approved at CoA meeting February 16, 2019
Total Used/Committed	(2,323,718.67)	(385,000.00)	(450,000.00)	(257,334.00)	(166,133.67)	(233,750.00)	(455,000.00)	(240,001.00)	(136,500.00)	
Net unused allocation	1,276,281.33	95,000.00	30,000.00	222,666.00	313,866.33	246,250.00	25,000.00	(1.00)	343,500.00	
Net asset value of Church Development Fund with New Covenant Funds as of 03/29/2019					\$ 3,585,011.83		2,308,730.50	Church Development Funds available for other programs/uses		

ATTACHMENT 2

PARTNERING GRANT REQUEST

FIRST PRESBYTERIAN CHURCH OF INGLEWOOD



PRESBYTERY OF THE PACIFIC

6323 W. 80th Street | Los Angeles, CA 90045
(310) 670-5076 | pacificpresbytery.org

June 19, 2019

To: Partnership Grants Workgroup

At its stated meeting on May 18, 2019, the Presbytery of the Pacific voted to approve the Year 3- Urban Church Redevelopment Fund Grant Request of the First Presbyterian Church of Inglewood for their "Joshua Initiative Project" in the amount of \$15,000 and to request of the Synod of Southern California and Hawaii a matching grant of \$15,000 from the Partnering Grant Fund's allocation for Pacific Presbytery.

I have had the opportunity to "sit-in" on a Saturday when the students were engaged in a variety of the ongoing programs offered. One class I attended that day was on creating computer animation. There had been a previous class taught a few weeks earlier with someone who worked in the field of animation working with the students. The week I attended the class, both the pastor of the church and I, as well as new students worked one-on-one with students who had been taught to mentor others with the skills they had been taught. I was very impressed with this group of 6-7 graders serving as mentor-teachers that day and I learned a new skill! I saw the presence of parents, teachers from local schools, business leaders and partners, church members coming together as volunteers to meet a need in the Inglewood community through the Joshua Initiative.

An unexpected outcome of this community outreach is that participating families have become part of the church, along with folks who are part of the business community of Inglewood. The draw has been for these new folks that this is a church that cares about the things I care about. The Joshua Initiative is one way this church is involved in the transformation of its community and the people who live there.

The Presbytery of the Pacific appreciate the opportunity to partner with the Synod in providing funds to make a third year of development of this work possible as it seeks future funding sources and other partnerships within its community.

True church revitalization comes when the church is being the church in mission in the world.

In Christ,

Linda A. Culbertson

Urban Church Redevelopment Fund
First Presbyterian Church of Inglewood
Joshua Initiative Evaluation
2018

1. An Interim Executive Director, Interim Program Director and Interim Program Specialist were hired in July 2018 and 2 new people were added to the visioning team. We added 2 new community partners during this grant year. One of our community partners is LA Makerspace Corporation. They provided Coding class instructions and 20 laptop computers for use during the classes. We also partnered with Price Community Improvement Project. Price partnered with us during our coding classes by bringing students to benefit from the experience. We partnered with Cal State University System as a Field Placement Site for their Social Worker Intern Program. This program will provide a Social Worker Intern to provide the psycho social component needed to provide holistic services. The Coding Classes ran in two five-week series (June, October). A one-day Class on WordPress design was also given in early July.

We expanded our program to include two new classes, Great Minds Math Tutoring and Great Minds Reading Tutoring programs which met our goal to begin The Blackboard Project. Math Tutoring was held on Saturday mornings and Reading Tutoring on Wednesday evenings. With the inception of our coding classes; and the addition of our Great Minds Math and Reading tutoring programs, we fulfilled our original goals of offering opportunities related to STEAM (science, technology, engineering, arts and math. These classes offered some of the basic foundations necessary for success in today's world. We also purchased five new Mac computers with future capabilities which was the beginning of the building of our computer lab. We had our building wired for internet capability and then had it professionally expanded to reach all the classrooms for greater access and success. We also added an office phone for greater business function.

2. The goals that were not achieved during this grant year were Parenting workshops, Manners and Etiquette, Rites of Passage Ministry and Mentoring Big-Brother, Big Sister Ministry. As a team we made a decision to focus our efforts on the programs that would help to bridge the gap in education consistent with STEAM. The current state of schools in Inglewood, show that the schools are failing. The current report from the Department of Education reveals that the schools in Inglewood that are closet to the church scored 1 and 2 on a scale of 5 with 5 being the highest score. We believed that our mission is to focus on the subjects that will help the children of the community to gain greater success in life. We are working diligently to provide the core subjects which are reading , math and technology, as part of STEAM. An art component is being researched and developed as part of our 2019 course offerings.

3. The signs of God's presence are in the implementation and success of our program offerings and our ability to shift and adjust in a way that best meets the current needs and the best use of available human resources.

Many in the congregation and the community have volunteered to help our program be successful. To date Joshua Initiative programming has serviced approximately 65 children. We serviced 30 students during the last contract year 2017, and we were blessed to service 35 this present contract year, 2018. We were blessed to have a core of 5 adult and 6 older student volunteers. Approximately 511 volunteer hours were given to this present contract year, which included Summer and Fall, 2018 and Winter 2019. We have seen more excitement and willingness to invest time and money in the program. Through the implementation of the Joshua Initiative programs several members have offered to use their gifts to help make this program successful. We have also been blessed to have parents volunteer their gift sets because the program has been a blessing to them and their children. We continue to receive many expressions from the parents stating their gratitude for how the church is helping the children of the community.

4. Our next steps are to continue building the Joshua Initiative using a Gift Based Team Ministry Model. By identifying members of the congregation and community and their gift sets we will be able to move to Gift Based Team Ministry. We plan to launch this Summer, what we call "Back To Basic Learning Series" Our goal is to connect students with basic life skills, STEAM represents our core classes, life skills represents our elective course offerings. These skills will include but are not limited to sewing, auto mechanics, carpentry, art, male mentoring, teen girl mentoring, and college preparatory. Statistics reveal that when people use their gifts they are more fulfilled and feel a sense of purpose. Gift Based Team Ministry is a more sustainable model of Ministry. We will be different because we are intentionally using the gifts available from within rather than searching for gifts outside of the congregation. We believe our design is different because this ministry model promotes a greater sense of accomplishment as a team and changes the dynamics of relationships in a much deeper way. It is different because this ministry model also tears down generational gaps and promotes greater intergenerational interaction, building more and deeper relationships. Statistics also show that when the church is actively involved in meeting the needs of the community, then the community responds by connecting to that church in tangible ways.
5. If we are not awarded the grant, we will unfortunately participate in perpetuating the educational crisis our nation has been facing for the last 20 years with no clear solutions. We would have to scale back our projects which would mean less impact and more missed opportunities to bridge the gaps in public education that create barriers for youth, particularly males of color from enrolling and graduating from college and widening the present wedge between the church and community we seek to cover.

**PRESBYTERY OF THE PACIFIC
URBAN CHURCH REDEVELOPMENT FUND**

UCRF Grant Request Application

A. Church Information

1. Church Name: First Presbyterian Church of Inglewood
2. Project Name: Joshua Initiative
3. Starting Date of Project: June 1st, 2019
4. Amount Requested: \$15,000 Pacific Presbytery UCRF
\$15,000 Synod of So. Cal. And Hawaii

B. Project Information

Joshua Initiative

Part 1

The Joshua Initiative, was birthed out of The First Presbyterian Church of Inglewood in May of 2017 with a vision to address the needs of the youth inside and outside our church community. The Joshua Initiative is based upon Joshua 1: 1 – 6. After wandering in the wilderness for 40 years, a new generation is ready to enter Canaan. Excluding Joshua and Caleb, this new generation had been born and raised in the wilderness.

In the city of Inglewood there is a continual shift in the community demographics, many youth find themselves disconnected and often lacking hope. Youth find it difficult to experience faith in relationship to a church many of them deem to be irrelevant to their voice and needs. Many youth find rejection in place of love, due to their codes of dress, body tattoos, acceptance and participation in the LGBT community, and the changing of laws that protect their rights and privileges. Youth feel they have no voice in their struggle with the church and the gospel and have no place to experience unconditional love that is void of judgment.

Many youth have a plethora of spiritual and psychosocial needs and a lack of communal resources to help them survive the world around them. Many churches do not reflect the current and changing demographics of the neighborhood in which they are called to do ministry. Our vision is to develop ministries that address the spiritual, educational and psychosocial needs of families in our church and community. It is time sensitive to meet the realities of today's youth, their family context, and gender identity when deemed necessary. It is designed to bridge the widening generational gap in faith between an aging church and a younger demographic.

In theological reflection using the biblical narrative of the wilderness wanderings of Israel in Exodus – Deuteronomy and Joshua chapter 1; we believe our youth of today find themselves in a modern day urban wilderness characterized by high rates of divorce, single parent homes, gang recruitment/ exposure, access to drugs, hand gun violence, sexual promiscuity, failing public education systems, and homes where biblical teachings are no longer taught.

Joshua Initiative Part 2

The Joshua Initiative was launched with the vision to explore and discover ways to will address these critical issues through its comprehensive plan of action.

History teaches us that when communities in poverty stricken areas were either denied education or unable to obtain adequate education, residents of those communities were made stronger because the church stepped in to bridge the gap. Joshua Initiative is learning from history that we are call is to bridge the educational divide that exists within the public school system. Our research revealed that in Inglewood, particularly the neighborhood surrounding this church, the schools have some of the lowest ratings in the areas of reading, math and science; Joshua Initiative is attempting to make a difference in this community by being a bridge between the public education system, the community and the church.

An interim executive director, program director and program specialist were hired on July, 2018. We added 3 new community partners during this grant year. One of our community partners is LA Makerspace Corporation. They provided Coding class instruction and 20 laptop computers for use during the classes. We also partnered with Price Community Improvement Project (A Ministry of Price Chapel AME Church). Price partnered with us during our coding classes by bringing students to benefit from the experience. We partnered with Cal State University System as a Field Placement Site for their Social Worker Intern Program. This program will provide a Social Worker Intern with training and skills in the area of psycho social behavior needed to offer holistic services to our students.

We expanded our program to include two new classes, Great Minds Math Tutoring and Great Minds Reading Tutoring programs which met our goal to begin The Blackboard Project. Math Tutoring was held on Saturday mornings and Reading Tutoring on Wednesday evenings. With the inception of our coding classes; and the addition of our Great Minds Math and Reading tutoring programs, we fulfilled our original goals of offering opportunities related to STEAM (science, technology, engineering, arts and math. These classes offered some of the basic foundations necessary for success in today's world. We also purchased five new Mac computers with future capabilities which was the beginning of the building of our computer lab. We had our building wired for internet capability and then had it professionally

expanded to reach all the classrooms for greater access and success. We also added an office phone for greater business function.

This year we adjusted our focus to Gift Based Team Ministry. Gift Based Team Ministry is a more sustainable model of Ministry. We are intentionally using the gifts available from within rather than searching for gifts outside of the congregation. We believe our design is effective and healthy because this ministry model promotes a greater sense of accomplishment as a team and changes the dynamics of relationships in a much deeper way. It is effective because it promotes healthy community by tearing down generational gaps and promoting greater intergenerational interaction, building more and deeper relationships.

The Joshua Initiative in 2019 will continue to do surveys, and offer focus groups listening to parents and students to determine the critical places to focus on growth. Based upon our current research we will offer the following opportunities:

- Back to Basic Learning Series. This is designed to connect students with basic living skills as part of our elective classes. These skills will include but are not limited to sewing, auto mechanics, carpentry, art, male mentoring, teen girl mentoring, and college preparatory.
- We are partnering with Oak Street Elementary School near the church and their teaching staff to offer math, reading and science tutoring on site to help build confidence in students and bring up their scores.
- Participation in the Historical Black Colleges and Universities Exhibition in Los Angeles.
- Offer a series of **Parenting Workshops** – Strengthening Multi-Ethnic Families and Communities: A Strengths Based – Community Capacity Building Model Parent Training Program.
- Offering a series on **Manners and Etiquette** designed to teach students table setting, table service and table manners. Our young scholars will as a closing activity help prepare a meal, set tables and serve their parents and eat with them.

Resources: Building space provided by Inglewood Presbyterian Church
Volunteers to assist in areas aforementioned

Staff Needed: Executive Director
Program Director
Cal State University MSW Intern
STEAM Teaching Staff
Gift Based Team Ministry Volunteers

C. Project Budget:

INCOME

Presbytery of the Pacific	\$15,000.00
Synod	\$15,000.00
Church - FPCI	\$15,000.00
Donations	\$5,000.00

Total \$50,000.00

EXPENSES

STAFF

Director:	<i>\$25./ hr. (X) 25hrs/wk. (X) 47wks</i>	\$29,375.00
Program Director	<i>\$20./hr. (X) 20hrs./wk (X) 20wks.</i>	8,000.00
Site Supervisor for Social Worker Intern		
	<i>\$50/hr (X) 36hrs. (annual)</i>	<i>1,800.00</i>
STEAM Staff Stipends	<i>\$20/hr (X) 200 hours (annual)</i>	4,000.00
TOTAL STAFF		\$43,175.00

PROGRAM

Computer Lab	\$1,000.00
Food / Nutrition	\$1,000.00
Leadership Training/Educational Field Activities	\$1,675.00
Program Supplies	\$3,150.00
TOTAL PROGRAM	\$6,825.00

Total \$50,000.00

NOTE: If we are not awarded the grant, we will unfortunately participate in perpetuating the educational crisis our nation has be facing for the last 20 year with no clear solutions. We would have to scale back our projects which would mean less impact and more missed opportunities to bridge the gaps in public education that create barriers for youth, particularly males of color from enrolling and graduating from college and widening the present wedge between the church and community we seek to cover.

D. Contact person for the project:

Name: Dr. Harold E. Kidd

Daytime Phone: (310) 677-5133

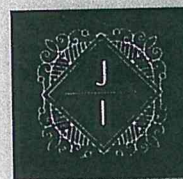
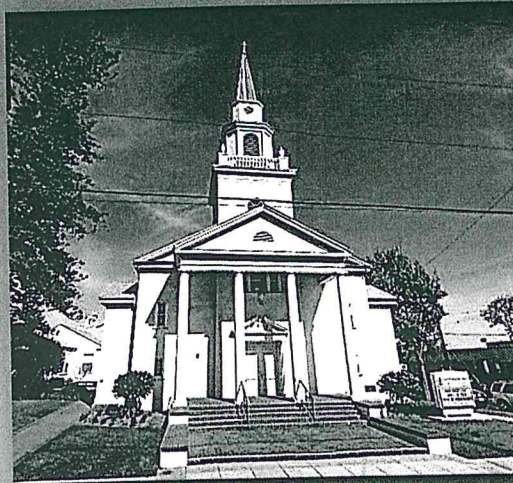
Evening Phone: (310) 902-6650

E-mail Address: captainkidd4@yahoo.com



WHY JOSHUA INITIATIVE?

History teaches us that when communities in poverty stricken areas were either denied education or unable to obtain adequate education, residents of those communities were made stronger because the church stepped in to bridge the gap. Joshua Initiative is learning from history that we are called to bridge the educational divide that exists within the public school system. Joshua Initiative is attempting to make a difference through education.

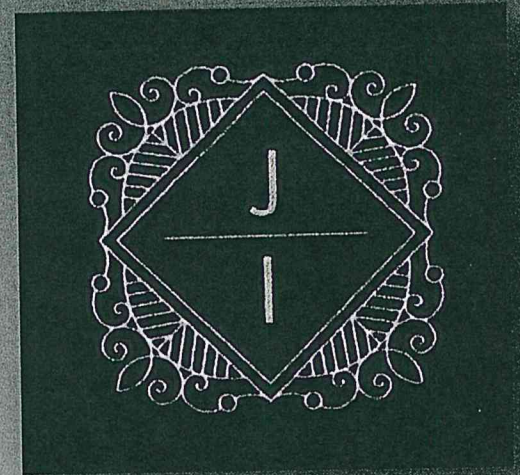


JOSHUA INITIATIVE

A Ministry of First Presbyterian Church of Inglewood

100 N. Hillcrest Blvd.
Westminster Bldg, Suite 4
Inglewood, CA 90301

Phone (424) 309-9520
JoshuaInitiative@gmail.com



THE JOSHUA INITIATIVE

A Ministry of First Presbyterian Church of Inglewood

**A FREE TUTORING PROGRAM
OFFERING MATH,
READING AND LIFE SKILLS**

FUTURE SOLUTIONS NOW

EVERY CHILD COUNTS

Research suggests that regular participation in non-traditional programs that provide academic and social activities, contributes positively to children's academic and social development.

Today more than ever, our children are having a difficult time in school. Some students are limited in learning abilities, resources, and are struggling with self-esteem and self-worth. In an effort to re-instill these qualities in our children, THE JOSHUA INITIATIVE has been designed and birthed to provide resources and supplemental education to children in our community. We do this by providing original curriculum tailored to fit the needs of our children and strengthen their developmental process. We also work with them in building self-esteem, social skills, and emotional intelligence.



WHAT DO WE OFFER?

Our vision is to eventually offer tutoring in all areas of STEAM (Science, Technology, Engineering, and Mathematics). We are the bridge to that experience. We offer tutoring in Math, Reading and Computers because we believe a good foundation will help our children succeed in life. Our classes are designed to be 5 weeks on Saturday from 10:00 till Noon. Registration is required so we keep our class sizes manageable.

WHAT ARE LIFE SKILLS

We decided to do what we call a back to basics education style. It is our desire to introduce our students to different forms of life skills. These skills include but are not limited to: sewing, auto mechanics, carpentry, quilt making, college readiness, and mentoring programs.

We believe that not every child will be interested in a traditional college setting, therefore, we believe it is our responsibility to introduce them to trades that may spark their interest to investigate further, if this is the pathway to their success.

WHO IS JOSHUA INITIATIVE?

THE JOSHUA INITIATIVE is birthed out of a church organization created to address the needs of the youth inside and outside our church community. Many youth find themselves disconnected and often lacking hope. Youth may find it difficult to experience faith in relationship to a church. Many of them deem to be irrelevant to their voice and needs.

THE JOSHUA INITIATIVE was launched with the vision to explore and discover ways to address critical issues through its comprehensive plan of action.

THE JOSHUA INITIATIVE Program provides extended learning opportunities that enhance students' self-awareness, learning abilities, and instill a positive outlook on life's circumstances. We seek to provide extra enrichment and supplementation that compliments the learning concepts and abilities, and provide additional learning from Traditional schools.



JOSHUA INITIATIVE

A Ministry of First Presbyterian Church of Inglewood
100 N. Hillcrest Blvd, Westminster Bldg, Suite 4
Inglewood, CA 90301

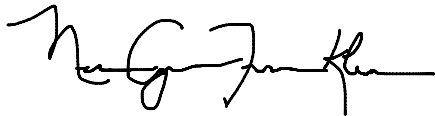
Phone (424) 309-9520
JoshuaInitiative@gmail.com

Excerpt from the Stated Clerk's Report/Consent Docket

Stated Meeting of the Presbytery of the Pacific on May 18, 2019, Immanuel Presbyterian Church.

PRESBYTERY COORDINATING COMMISSION (CONSENT DOCKET) 13. Approve an Urban Church Redevelopment Fund (UCRF) Year-3 grant to First Presbyterian Church of Inglewood in the amount of \$15,000.00 and to request a matching grant of \$15,000.00 from the Synod's Partnering Grant Fund from Pacific Presbytery's allocation. The project is the Joshua Initiative Program that offers a free tutoring program in all areas of STEAM (Science, Technology, Engineering, and Mathematics), as well as computer programming. The initiative also offers life skills courses that introduce students to sewing, auto mechanics, carpentry, mentoring, health and more. The STEAM and life skills courses are designed to "bridge the educational divide that exists within the public school system." The Joshua Initiative provides extended learning opportunities that enhance students' self-awareness, learning abilities, while instilling a positive outlook on life's circumstances.

- **All items on the Consent Docket were passed.**

A handwritten signature in black ink, appearing to read 'Neema Cyrus-Franklin', with a stylized, cursive script.

Reverend Neema Cyrus-Franklin

Stated Clerk

ATTACHMENT 3

GRANT REQUESTS

PASTORALAB

AND

ASYLUM HOSPITALITY ORGANIZER



SYNOD OF SOUTHERN CALIFORNIA AND HAWAII

APPLICATION FOR USE OF RESTRICTED FUND

1. To Be Completed by Requesting Session, Related Mission Partner or Presbytery

Restricted Fund/Number (as stated on The Synod Restricted Funds list):

If application was made to other restricted funds for same program/project, please list fund.
Grant amount requested (must equal or exceed \$500):

Numbers:

Have you received a restricted fund grant? Yes No(x)

Total Program Project Budget (Please complete budget worksheet):

If so, what year did you receive the restricted fund grant? Year N/A Amount Granted
 N/A

For Synod Use Only-

Applicants' name and address:

ISAAC

4706 Via Colina #780

Los Angeles, CA 90042

626-676-5010

younglee@isaacweb.org

Designated program contact:

AACE (Marion Park/Young Lee Hertig)

780 Portola Terrace

Los Angeles, CA 90042

626-676-5010

younglee@isaacweb.org

a) Short Description (briefly describe the program/project for which funding is requested):

AACE (Asian American Clergywomen Empowerment) monthly gatherings generated conversations on the needs for sharpening skillsets in the areas of self-understanding and cultural identity, negotiating conflict, and enhancing hermeneutical preaching. While all persons preparing for and partaking in the pastoral vocation face challenges of discovering authentic integrity between one's personal and professional identity, women of minority-ethnic heritages have an additional layer of cultural complexities to unpack. In order to meet such needs, AACE proposes a program *PastoraLab*.

PastoraLab grew out of three decades of Asian American clergy and seminarians' struggle for wholeness and flourishing in ministry. These clergy and seminarians often suffer from personal, theological, ministerial, and cultural identity crises, which in turn affect our churches and communities adversely. Still most Korean American women clergy serve non-Korean American churches due to a steep stain glass ceiling.

Recognizing these ongoing challenges *PastoraLab* intends to cultivate and anchor the pastoral identity and gifts of Asian American clergy women by a providing safe, communal space of belonging for peer listening sessions and intergenerational mentor relationship engagements. As most Asian American churches emulate complementarian mega-churches, *PastoraLab* will serve as the locus of a counter-narrative that reclaims a holistic and egalitarian gospel tradition. We believe that "flourishing in ministry" depends on the health of all of God's creation. This shalom is possible when the church overcomes the andro- and anthropocentric worldviews and otherworldly salvific preaching.

The Program Highlights. The *PastoraLab* cohort will gather ten times a year and one overnight retreat. The project's leadership team will develop the framework and curricula with the aim of cultivating—and recovering—pastoral, professional, and cultural identities in a peer/mentor group setting. Minimum ten to maximum 15 participants will meet monthly for intergenerational and interethnic mutual mentorship and mutual learning. We identified one of the key issues lacking among Asian American women leaders--lack of financial literacy. Maggie Harmon will offer a pathway to financial literacy seminar.

b) Is this an ongoing program/project or a new initiative (please explain): AACE is a relatively new, two-year, overdue initiative comprised of Asian American clergy women, inquirers and

candidates for ordination. The proposed program is called *PastoraLab*. What began as a small group of three Asian American women clergy, has grown to twelve women from Los Ranchos, Pacific Presbytery, and San Gabriel Presbytery. As we faithfully gather monthly for table-fellowship, we have witnessed burdens lifted, wisdom imparted, and the advancement of the ordination process. We all have experienced mutual learning and mutual empowerment at the table which resulted in expansion of circle. The intergenerational accompaniment at the table lightens the burden and elicits mutual learning and mutual empowerment which has expanded our circle. We are committed to a long-term monthly gathering and annual overnight retreats.

c) Are funds received from other sources to support this program/project? If so, what are the sources and how much?

We are in the process of seeking three churches to support AACE (\$500 each per year=\$1,500)

d) Background (more detailed description of program/project, and please indicate partnership with other governing bodies or other entities.)

AACE (Asian American Clergywomen Empowerment) was born out of two-years of informal and inter-generational gatherings of Asian American clergy. We appreciate Reverend David Yung Won, Chair of KPC in 2017 asked me (Young Lee Hertig) to create a mentorship program for Korean American women clergy and ministry candidates. AACE is a community of inter-generational Asian American Women clergy and candidates. We gather organically and share our diverse yet common spiritual leadership journeys as Asian Americans and women in the faith communities we serve. Some women have been in ministry for more than thirty years while others are exploring the ordination process. In one another's company, we find ourselves uplifted. AACE is a nurturing space of belonging for lightening burdens and sharing wisdom.

Testimonial 1: How critical it is for ministers to have nurturing spaces outside of our work contexts! AACE uniquely provides such a space. We gather bringing our varied conditions, convictions, concerns, and compassions. We offer these to one another freely and lean on one another—especially on those far seasoned among us. I have benefitted from simply being in physical belonging to women who are loving God's people in the particular places to which they are called, in the particular way of their identities. I have become wiser because of the questions that were probed in our conversations. I have regained strength when my inner encouragement was depleted. Thanks to AACE, there is a nurturing space for me to reflect on ministry, ask practical questions, and learn more deeply about life in the ministry.

Testimonial 2: AACE has been a nurturing space that provides care and promotes growth for my formation as an Asian American female pastor. Through table fellowship, we share both

personal stories and professional journeys. Because of our shared background, we feel safe to be vulnerable and transparent. We receive kind encouragement, positive challenges, and wise advice from each other. In addition to prayers, we exchange resources and offer networking opportunities. As a young pastor, I immensely appreciate the mentorship opportunities that AACE has provided.

Objectives:

- Build up one another in love through mutual learning, mutual empowerment,
- Provide a space of belonging and accompaniment through representation, and resources in intergenerational/interethnic/inter-presbytery community,
- Provide missing and under-resourced, under-accessed skillsets—e.g., increased EQ, conflict negotiation, hermeneutical preaching, a pathway to financial literacy,
- Reach out to more Asian American women in process of ordination and those who want to explore their ministry calling through table fellowship, accompaniment, prayer, and other methods.

The anticipated outcomes:

- Increased self-awareness
- Increased self-regulation
- Heightened inner motivation
- Increased empathy
- Healthy interpersonal relationship
- Increased pastoral ministry opportunities of Asian American clergy women
- Access to a pathway to financial literacy and thriving in ministry

Partnership

- ISAAC is a partner of the Presbyterian Mission Agency
- Maggie Harmon, Ministry Relations Officer, Southwest, Presbyterian Foundation
- Presbytery of the Pacific
- Los Ranchos Presbytery
- San Gabriel Presbytery

Budget for Project/Program (revenue Should Equal Expenses) July 2019-June 2020

Administration:

a.	Communication Assistant:	\$1,000 per year
b.	Book keeping:	\$1,000 per year
c.	Podcast, "When Women Preach...": \$100 x 10 months=	\$1,000 per year
d.	Monthly Luncheon: 10 months per year: \$200 x 15=	\$3,000 per year
e.	Program Development: Monthly & Annual overnight retreat: (lodging & meals per person: \$200x 20) Honorarium for Retreat:	\$4,000 per year \$ 500 per year
f.	Office supplies:	\$ 500 per year
		<hr/>
		\$11,000.00

Synod of Southern California and Hawaii
Application for Asylum Hospitality Grant

Applicants: The Presbyteries of Pacific and San Gabriel

Amount requested: \$15,000.00

Total Program/Project Budget: See attached budget worksheet.

Description: The Presbyteries of San Gabriel and Pacific request a \$15,000 grant from the Synod of Southern California and Hawaii for support of a ¾ time Asylum Hospitality Organizer to coordinate efforts to offer hospitality and advocacy for people fleeing violence in Central America as they await immigration court appearances in Southern California.

This is a new initiative that builds on and coordinates an ongoing commitment to immigration justice for refugee and asylum seekers as highlighted by the General Assembly, and is being implemented in various ways by Pacific and San Gabriel Presbyteries and several member churches. Growing interest has been expressed by leaders in other Southern California presbyteries, and it is hoped that this pilot program will result in increased participation of this Matthew 25-inspired work across the Synod.

This grant amount is requested for twelve months beginning July 1, 2019, to support this pilot organizing effort, in partnership with Presbyterian Disaster Assistance and Claremont Presbyterian Church. The Synod funds will provide additional time for the Organizer to work with neighboring presbyteries, and provide much-needed financial support for professional and travel expenses, and funds for guest speakers. Please see budget and job description attached.

Background: As we know from heartbreaking stories from the news—and from members of our own churches—the inconsistent and insensitive immigration policies of the US government have resulted in inhumane treatment of our neighbors from the Northern Triangle of Honduras, El Salvador, and Guatemala. As we seek to follow Christ in our community, we are confronted with the harsh realities of families and unaccompanied minors in our midst, who have chosen to trek across thousands of miles to escape violence that includes murder rates that in some cases exceed any other nation in the world.

In 2014, the Presbytery of Pacific worked with Presbyterian Disaster Assistance and ecumenical and interfaith partners to provide coordination and support, first for the thousands of unaccompanied minors who arrived in Southern California. This support has included emotional support, accompaniment to court, gift cards and food for the children and their host families, advocacy with government officials. Churches in San Gabriel Presbytery were involved in these ministries in a variety of ways.

In 2015, through the Synod of Southern California and Hawaii, we partnered with CARECEN to provide financial support for legal assistance for refugee families to be trained in how to appear at court pro se. Our churches participated by helping with childcare and meals during these trainings.

In 2018, in partnership with the Synod of Southern California and Hawaii and Presbyterian Disaster Assistance, we provided key start-up funds for a Matthew 25/Mateo 25 SoCal organizer in the Synod of Southern California and Hawaii, for the purposes of building a faith-rooted, compassionate and just response to the immigration crisis, including prayer vigils, conferences, protests, house church meetings, legislative visits, church partnerships, and trips to the border, and many pastors and churches from our presbyteries have participated in various ways in this movement, some churches even becoming identified as Matthew 25/Mateo 25 SoCal churches. Because of this work, we are being consulted by Presbyterian Mission Agency as they strive to make all of PC(USA) a Matthew 25 church.

In 2019, in partnership with Matthew 25/Mateo 25 SoCal organizers and Presbyterian Disaster Assistance, we have created an Asylum Hospitality ministry of ecumenical partners, with a mutual intake coordinator and various denominations hiring their own organizers. Our vision for asylum hospitality through the Matthew 25/Mateo SoCal movement is distinctly different because of its emphasis on justice in the process of how we do hospitality, with the voice of immigrant families at the center of what we do.

Point of Contact Information

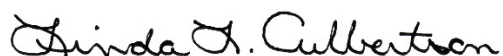
San Gabriel Presbytery:

Rev. Wendy Tajima, Executive Presbyter
9723 Garibaldi Avenue Temple City, CA 91780
(626) 614-5964 Email wendytajima@sangabpres.org

Pacific Presbytery:

Rev. Linda Culbertson, General Presbyter
6323 West 80th St Los Angeles, CA 90045
(310) 670-5076 Email lculbertson@pacificpresbytery.org

8. Signatures of Organization Executives



Rev. Linda Culbertson
General Presbyter
Pacific Presbytery



Rev. Wendy Tajima
Executive Presbyter
San Gabriel Presbytery

Job Description
Pacific and San Gabriel Presbytery
Asylum Hospitality Organizer
(3/4-time, exempt position)

Purpose: Further the mission of Jesus Christ through Pacific and San Gabriel Presbyteries by supporting Presbytery leadership, local congregations, and partner presbyteries and ecumenical agencies to work together to provide housing, practical and emotional support, and advocacy to asylum seekers in Southern California. Provide welcoming alternatives to detention by growing the number of host sites available to asylum-seeking families.

Responsibilities: 1. Build relationships with congregational leaders interested in providing support to asylees, including housing and other services as needed. 2. Develop coordinated network of churches and partners to educate, provide mutual support, promote advocacy, and resource existing efforts, as well as inspire new partners to join in this ministry. 3. Work with Presbytery leadership and churches to assess options for additional housing, advocacy, and volunteer efforts and resource coordination. 4. Provide training and resources to participants in Presbytery mission projects, and for congregational mission work as time allows. 5. Coordinate with Pacific and San Gabriel Presbyteries, Synod of Southern California and Hawaii, and ecumenical partners such as Matthew 25/Mateo 25, CLUE, and UCARE attorneys to maximize effectiveness of services to asylees. 6. Provide guidance to other Synod presbyteries as they seek to offer welcome and support to asylum-seeking families in their areas. 7. Conduct regular evaluation and feedback loops with member churches, ministry partners, and Presbyterian Disaster Assistance, and report on progress, needs, and future efforts for asylum hospitality.

Qualifications: 1. Minimum three years' experience in community organizing. 2. Basic familiarity with the immigration system and issues faced by Central American migrants. Personal experience a bonus. 3. Evidence of ability to work with self-initiative and high integrity with multiple and diverse networks, especially with Presbyterian congregations and systems. 4. Effective ability to share the concerns of migrant families in English, and communicate in Spanish, rooted in the Christian faith. 5. Flexibility in hours and locations, as the work requires. 6. Valid California driver's license, current automobile insurance, and consistent and reliable transportation.

Compensation: 1. Salary of \$40,000 for one year, with possibility of renewal. 2. Benefits of \$10,000/year for medical or other benefits as negotiated with candidate, plus paid vacation, personal sick days, telecommuting options, and flexible schedule. 3. Reimbursable expenses of up to \$5,000. 4. Immigrant speaker fund of \$2,000. 5. Supervision by Presbytery of the Pacific's Mission Catalyst and General Presbyter.

Budget
Asylum Hospitality Organizer
Pacific-San Gabriel Presbyteries

<u>Income</u>	<u>POP</u>	<u>SGP</u>	<u>Synod</u>	<u>Total</u>
PDA Grant to Pacific	15,000			15,000
PDA Grant to San Gabriel		25,000		25,000
Pacific contribution	2,000			2,000
Claremont PC contribution		2,500		2,500
Synod grant			15,000	15,000
Total Income	17,000	27,500	15,000	59,500

<u>Expenses</u>				
Organizer Salary (¾-time)	15,000	20,000	5,000	40,000
Employer Taxes and Expenses		2,500		2,500
Organizer Benefits		5,000	5,000	10,000
Reimbursable Expenses	2,000		3,000	5,000
Immigrant Honoraria Fund			2,000	2,000
Total Expenses	17,000	27,500	15,000	59,500

**IN KIND CONTRIBUTIONS OF
SAN GABRIEL AND PACIFIC PRESBYTERIES FOR THIS POSITION:**

<u>Income</u>	<u>POP</u>	<u>SGP</u>	<u>Total</u>
Staff coordination		2,000	2,000
Supervision	10,000		10,000
Office/phone/internet		7,200	7,200
Total in-kind income	10,000	9,200	19,200

<u>Expenses</u>			
Mission Catalyst/Supervisor	10,000		10,000
SGP Staff Support		2,000	2,000
Office/phone/internet		7,200	7,200
Total in-kind expenses	10,000	9,200	19,200

**Total Income and Expenses including in-kind contributions:
\$78,700.00**

ATTACHMENT 4

AUDIO VISUAL SYSTEM PROPOSAL





ForTech Solutions Inc. presents a
Design Proposal Created Specifically For
Presbytery of San Fernando

Prepared by: Bedros Bedoyan

www.fortechsolutions.com

818-892-2311



Table Of Contents

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Locations	
Boardroom	5
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Scope of Work

Scope of work includes the following:

SYSTEM OVERVIEW:

- ForTech proposes a Zoom Room system that will give the client a collaborative, easy-to-use, and modern meeting space with flawless video and audio.
- The heart of the system will be an 8th Generation Intel NUC Business PC.
- System will be controlled via a client provided iPad

VIDEO DEVICES:

- Install qty 2 75 Inch LG Commercial displays on fixed display mounts
- Install Full HD 12X PTZ conferencing camera centered and above displays.
- Install HDMI wall input plate near the rack for wired video connections.
- System is also capable of wireless video sharing through the Zoom Proximity Share feature.

DISTIBUTED AUDIO:

- Install four Tri-Element array hanging condenser microphones in existing tile ceiling to cover all participants regardless of seating configuration.
- Install DSP processor and a two channel power amplifier.
- Install qty 6 6.5-inch ceiling speakers in boardroom.

RACK AND POWER:

- All control and audio components will be installed in a floor standing furniture equipment rack providing flexibility to install and hide all equipment in one central location and eliminate wall and cabinet clutter. Several wood veneer finishes are available.
- Install surge protection unit to power all new equipment.

BASE SYSTEM:

- Run new wiring for all equipment.
- Program and commission all equipment.
- Test and Cleanup
- Client training.

NOTES:

- Labor rates are non-prevailing wage. Work to be performed during regular work week hours. (Monday-Friday 8:00AM to 5:00PM)
- No new conduit runs are included in this proposal. All cabling to be run through existing conduits (where possible) and open air
- No electrical work is included in this proposal. Client to provide necessary power outlets for TVs, Camera, and Rack locations.
- Fortech assumes client's electrical contractor will provide conduits (stub-out into ceiling space) and back boxes for the Rack, TVs, and wall input plate.
- Fortech assumes most areas to be easily accessible for cabling. If this is not possible, client will be notified for additional or optional labor and material costs to proceed further.
- Fortech assumes wifi connection provided by client will have adequate bandwidth and reliability for optimal

Initials: _____



DESIGN - BUILD - SUPPORT

functionality of wireless presentation system.

- Fortech assumes that front wall will have enough structural strength to support the installed displays.
- Patching and painting is not included in this proposal.



Boardroom

Total: \$19,657.02

Control Systems

Total: \$1,500.00

Distributed Video

Total: \$6,250.87

Distributed Audio

Total: \$8,626.82

Mounts and racks

Total: \$1,446.00

Surge & Power

Total: \$294.95

Structured Wiring

Total: \$1,138.38

Base System

Total: \$400.00

Initials: _____



ForTech
S o l u t i o n s

DESIGN - BUILD - SUPPORT

Presbytery of San Fernando - Boardroom Zoom Room
System
Rev# 0

14225 Roscoe Blvd,
Panorama City, CA 91402

Misc Parts: \$393.14

Project Management: \$638.40

Parts: \$19,257.02

Labor: \$.00

Parts No Tax: \$400.00

Labor No Tax: \$6,384.00

Subtotal: \$27,072.56

Sales Tax: \$1,866.76

Total: \$28,939.32

Presbytery of San Fernando

Date: _____

Bedros Bedoyan

Date: _____

Initials: _____

Terms & Conditions

1. Contract Documents and Details

The contract documents consist of this agreement, including all general provisions, special provisions, specifications, drawings, addenda, change orders, written interpretations, and written orders for minor changes in work. Work not covered by contract documents will not be required unless it is required by reasonable inference as being necessary to produce the intended result. The costs associated with any related work or materials, including, but not limited to electrical, drywall, painting, cabinets are not included unless specifically documented in the proposal. Contractor is not responsible for any underground trenching or laying or supplying of conduit for outside wiring.

2. Time

With respect to schedule completion of the tasks set the contract, time is of the essence. If Contractor is delayed at any time in the progress of the work by owner change orders, fire, labor disputes, acts of God or other causes beyond Contractor's control, the completion schedule for the work or affected parts of the work shall be extended by Change Order for the same or reasonable amount of the time caused by the delay or as the Contractor may determine. Such change orders may include additional charges to cover extra costs incurred by Contractor due to the delay.

3. Payments and Completion

The above Payment Schedule is a guideline and approximation. Since contractor will, if possible, open, test and burn-in equipment before delivery, all components must be paid for before delivery to job site. Payments may not be withheld under any circumstances. Any disputes due to legal claims will be settled independently in good faith between the parties. Final payment shall be due immediately following completion of the project. Contractor will hold owner harmless with respect to claims of subcontractors and suppliers.

4. Insurance

Contractor shall purchase and maintain such insurance necessary to protect from claims under workers compensation and from any damage to the owners property resulting from the conduct of this contract.

5. Changes in the Contract

The owner may order changes, additions, or modifications without invalidating the contract. Such changes must be in writing and signed by the owner. The contractor shall provide the owner in writing the amount of additional costs or cost reductions resulting from changes ordered within 15 working days unless this requirement is waived in writing by the owner. Change Orders shall be paid in full upon acceptance of change and shall not alter the contract's payment schedule. In case of product unavailability or discontinuation, contractor reserves the right to substitute equipment of equal or better quality with client's approval. Contractor will be held blameless in case of product unavailability or discontinuation.

6. Warranty

Contractor warranties all parts and labor involved in an installation for ninety (90) days and wiring for one (1) year from the date of acceptance or first beneficial use, whichever occurs first. Manufacturer's equipment warranties are of varying lengths, depending on the manufacturer and on the equipment and usually vary from 90 days to 5 years. Contractor will be glad to help the client get their manufacturer-warranted equipment serviced throughout the life of the said warranty. Regular service rates will be applied for such service. Warranty is void for any product that has been subject to accident, misuse, neglect or operational error.

Misc Parts: \$393.14

Project Management: \$638.40

Parts: \$19,257.02

Labor: \$.00

Parts No Tax: \$400.00

Initials: _____



ForTech
S o l u t i o n s

DESIGN - BUILD - SUPPORT

Presbytery of San Fernando - Boardroom Zoom Room
System
Rev# 0

14225 Roscoe Blvd,
Panorama City, CA 91402

Labor No Tax: \$6,384.00

Subtotal: \$27,072.56

Sales Tax: \$1,866.76

Total: \$28,939.32

Presbytery of San Fernando

Date: _____

Bedros Bedoyan

Date: _____

Initials: _____

VIDEO CONFERENCE UPGRADE

SUMMARY OF ESTIMATES

FORTECH

Parts	\$19,657.02
Misc. Parts	\$ 393.14
Parts No Tax	\$ 400.00
Project Management	\$ 638.40
Labor	\$ 6,384.00
Subtotal	\$27,072.56
<u>Sales Tax</u>	<u>\$ 1,866.76</u>
Total	\$28,939.32

AV PLANNERS

Equipment Subtotal	\$23,496.40
Services Subtotal	\$ 5,301.00
Shipping Subtotal	\$ 425.00
Subtotal	\$29,222.40
<u>Estimated Tax</u>	<u>\$ 2,232.14</u>
Total Amount	\$31,454.54

